**IZMIR UNIVERSITY OF ECONOMICS**

**COURSE SUGGESTION FORM**

**1. GENERAL INFORMATION**

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| **Course Name** |  |

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| **Code** | **Fall** | **Spring** | **Theory** *(hour/week)* | **Application** *(hour/week)* | **Local Credit** | **ECTS** |
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| **Prerequisites** |  | |
| **Course Language** | □English □Turkish □Second Foreign Language | |
| **Course Type** | □Required □Elective | |
| **Course Level** | □Short Cycle □First Cycle □Second Cycle □Third Cycle | |
| **Mode of Delivery** | □Face-to-face □Online □Blended | |
| **Teaching Methods and Techniques** | **EXAMPLES:**   * Lecturing / Presentation * Discussion * Group Study * Problem Solving * Case Study * Q&A * Criticizing * Jury * Role Playing/Acting * Simulation * Trip / Observation * Experiment / Laboratory / Workshop Application * Other | |
| **Course Coordinator** |  | |
| **Course Lecturer(s)** |  | |
| **Assistant(s)** |  | |
| **Course Objectives** | | A few sentences explaining why this course is part of the curriculum. |
| **Learning Outcomes** | | Learning outcomes identify what the learner will know and/or be able to do by the end of the course.   * Minimum 5 maximum 8 outcomes should be listed.   One verb for each outcome should be used. The same verb should not be used more than twice.   * Ambiguous /non-measurable verbs such as “know, comprehend, learn, become familiar with, be exposed to, become aware of” should be avoided. * Learning outcomes should include verbs that can be observed, measured, and evaluated. Verbs such as "explain, describe, compare, discuss, classify" should be used.     EXAMPLE:  Students who successfully complete the course will be able to   1. compare……… 2. ……………… |
| **Course Description** | | Course description should be written in a way to briefly indicate the general content of the course. |

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| **Course Category** |  | Core Course |
|  | Major Area Course |
|  | Supportive Course |
|  | Communication and Management Skills Course |
|  | Transferable Skill Course |

**2. WEEKLY SUBJECTS AND REQUIRED MATERIALS**

* Syllabus is based on 16-week period including the final exams.
* Week 15 may be allocated for “Semester Review”.

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| **Week** | **Subjects** | **Required Materials** |
| **1** |  | * Materials to be read or viewed prior to attending classes should be stated here. * Notes and power point presentations should not be included. |
| **2** |  | EX: Erik J. Zürcher, "The Second Constitutional Period, 1908-18", chap. 8 in Turkey: A Modern History, 3rd edn (London and New York: I. B. Tauris, 2005), 93-132. |
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| **11** |  |  |
| **12** |  |  |
| **13** |  |  |
| **14** |  |  |
| **15** | Semester Review |  |
| **16** | Final Exam |  |

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| **Course Notes/Textbooks** | The full name of the textbook, author, edition, and ISBN should be included. |
| **Suggested Readings/Materials** | Supplementary resources, other than the textbook, should be listed here, including ISBN numbers.  Website links should be added if there is online access to supplementary resources. |

**3. ASSESSMENT**

* The number for all semester activities should be entered as “1(one)” except “Quiz/Studio Critique”, “Presentation/Jury”, “Oral Exam” or “Midterm”.
* If the number of any activity except “Quiz/Studio Critique”, “Presentation/Jury”, “Oral Exam” or “Midterm” is higher than one, this number should be written in the “Number” column in the “ECTS/Workload table”. For example, if two assignments are to be assigned, “2” should be written in the “Number” column in the “ECTS/Workload table”.

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| **Semester Activities** | **Number** | **Weighting** |
| Participation |  |  |
| Laboratory/Application |  |  |
| Field Work |  |  |
| Quiz/Studio Critique |  |  |
| Homework/Assignment |  |  |
| Presentation/Jury |  |  |
| Project |  |  |
| Portfolio |  |  |
| Seminar/Workshop |  |  |
| Oral Exam |  |  |
| Midterm |  |  |
| Final Exam |  |  |
| **Total** |  |  |

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| --- | --- | --- |
| Weighting of Semester Activities on the Final Grade |  |  |
| Weighting of End-of-Semester Activities on the Final Grade |  |  |
| **Total** |  |  |

**4. ECTS / WORKLOAD TABLE**

* Activities listed in the ECTS/Workload table should be aligned with the semester activities listed in the “Assessment” table.

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| **Semester Activities** | **Number** | **Duration (Hours)** | **Workload** |
| Course Hours  *(Including exam week: 16 x total hours)* | 16 |  |  |
| Laboratory/Application Hours  *(Including exam week: 16 x total hours)* | 16 |  |  |
| Study Hours out of Class  (Up to 14 weeks) |  |  |  |
| Field Work |  |  |  |
| Quiz/Studio Critique |  |  |  |
| Homework/Assignments |  |  |  |
| Presentation/Jury |  |  |  |
| Project |  |  |  |
| Portfolio |  |  |  |
| Seminar/Workshop |  |  |  |
| Oral Exam |  |  |  |
| Midterm |  |  |  |
| Final Exam |  |  |  |
|  |  | **Total** |  |

**5. COURSE/PROGRAM OUTCOME MATRIX**

* The course does not have to contribute to all program outcomes.
* If the course does not contribute to a specific program outcome, leave the contribution level empty.
* 1=Lowest, 5=Highest

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| # | **Program Competencies/Outcomes** | **Contribution Level** | | | | |
| **1** | **2** | **3** | **4** | **5** |
| **1** |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |
| **4** |  |  |  |  |  |  |
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